



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with AIRGAS USA LLC for rental of gas cylinders in the Science & Wellness Laboratory on an-needed basis during FY2024-2025. Fiscal Impact: Estimated \$1,100.00

Presenter(s): Jeffrey Guild,

What is the purpose of this contract and why is it needed? Airgas USA LLC provides gas cylinder rentals as well as helium, hydrogen, oxygen and nitrogen refills as necessary for the South campus organic chemistry laboratory during FY2024-2025. Airgas USA LLC has provided excellent service to the College in the past and offers competitive pricing.

Without these gas cylinder rentals and refill of gases as needed, our organic chemistry experiments would be inaccurate and unsafe. These gases are used as carrier gases for gas chromatography, or used to remove solvents from samples, which is crucial to student learning outcomes for this lab course.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes.

What fund, cost center and line item(s) were used? FD101, CC0218,65500:Educational, Office / Department Material & Supplies.

Has Broward College used this vendor before for these products or services? Yes.

Was there a return on investment anticipated when entering this contract? Yes, academic progression, standardization, and continuity, enabling all science students to have an equal learning experience on the cutting-edge equipment in the STEM field.

Was that return on investment not met, met, or exceeded and how? This return on investment was met in the quality of the service and the safe delivery and storage of volatile gases, which resulted in consistent student engagement in scientific experimentation and study.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This directly impacts Empower Student Development as these labs reinforce concepts and theory taught in the lecture course. Students learn valuable lessons in problem solving and critical thinking through experimentation.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office? The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Board Item

Meeting of November 12, 2024

Description: Estimated \$1,100.00 total. CC0218/ FD101/PG000008/BU030. South Campus - Physical Science

06/25/24

CC0218 · Physical Science


(\$1,100.00)
























South Campus

APPROVAL PATH: 12434 Airgas USA LLC - Rental Gas Cylinders - FY2024-2025 Science & Wellness Laboratories

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Nichole Vaughan	Dean Review		 Completed	
2	Jeffrey Guild	Vice Provost Review		 Completed	
3	Jamonica Rolle	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Orlando Aponte	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	Legal Services Review Group	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Completed	
8	District Board of Trustees	Meeting	11/12/24 11:00 AM	 Pending	
9	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
07/02/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. Philadelphia PA Office 100 North 18th Street 15th Floor Philadelphia PA 19103 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED American Air Liquide Inc. Airgas, Inc. 259 N. Radnor Chester Road Radnor PA 19087-5240 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Starr Indemnity & Liability Company		38318
	INSURER B: Starr Specialty Insurance Company		16109
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** 570107053771 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		1000090660241	07/01/2024	07/01/2025	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$2,000,000
							MED EXP (Any one person)	\$1,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$6,000,000
							PRODUCTS - COMP/OP AGG	\$6,000,000
A	AUTOMOBILE LIABILITY	Y		1000635788241	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident)	\$5,000,000
A	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			AOS 1000635789241 MA	07/01/2024	07/01/2025	BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			1000095524241	07/01/2024	07/01/2025	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		1000004702 FL, MA 1000004704 WI	07/01/2024	07/01/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
B		N	N/A		07/01/2024	07/01/2025	E.L. EACH ACCIDENT	\$2,000,000
							E.L. DISEASE-EA EMPLOYEE	\$2,000,000
							E.L. DISEASE-POLICY LIMIT	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The District Board of Trustees of Broward College FL is included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policy.

CERTIFICATE HOLDER The District Board of Trustees of Broward College, FL Attn: Risk Management 6400 NW 6th way Ft. Lauderdale FL 33309 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>

Holder Identifier :

570107053771

Certificate No :





ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED American Air Liquide Inc.	
POLICY NUMBER See Certificate Numbe 570107053771			
CARRIER See Certificate Numbe 570107053771	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

WC Continued / Named Insured List

Workers Compensation:

Policy No: 1000004701 (AOS)
 Policy Period: 7/01/2024 - 7/01/2025
 Insurer: Starr Specialty Insurance Company
 Limits: Same as the workers Compensation and Employers Liability limits shown on the first page of the Certificate

Policy No: 1000004703 (AK, AZ, CT, IA, NC, NJ, NY, VT)
 Policy Period: 7/01/2024 - 7/01/2025
 Insurer: Starr Specialty Insurance Company
 Limits: Same as the workers Compensation and Employers Liability limits shown on the first page of the Certificate

Policy No: 1000004712 (USL&H)
 Policy Period: 7/01/2024 - 7/01/2025
 Insurer: Starr Indemnity & Liability Company
 Limits: Same as the workers Compensation and Employers Liability limits shown on the first page of the Certificate

 NAMED INSUREDS ON THE ABOVE-REFERENCED POLICIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING COMPANIES:

American Air Liquide Inc.
 Air Liquide Helium America, Inc.
 Air Liquide Advanced Technologies U.S. LLC
 Air Liquide America L.P.
 Air Liquide USA LLC
 Air Liquide Large Industries U.S. LP
 Air Liquide Electronics U.S. LP
 Air Liquide Global E&C Solutions US Inc.
 Air Liquide Technical Services LLC
 Air Liquide Global E&C Solutions Mexico LLC
 Air Liquide Advanced Materials Inc.
 Air Liquide Advanced Materials LLC
 Airgas, Inc.
 Airgas Carbonic, Inc.
 Airgas Doral, Inc.
 Airgas Merchant Gases, LLC
 Airgas Priority Nitrogen, LLC
 Airgas Safety, Inc.
 Airgas Specialty Products, Inc.
 Airgas USA, LLC
 Airgas Nitrogen Services, LLC
 Nitrous Oxide Corporation
 Red-D-Arc Inc.



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Description of Services: AIRGAS USA LLC will be responsible for the following services:

Gas Tanks and Cylinders Supply:

- Delivery of specified gas, helium, hydrogen, air, and nitrogen in required quantities as per the Science and Wellness South Campus Laboratory order. Routine inspection and maintenance of equipment to ensure safety and optimal performance.
- Regular monitoring of gas levels and proactive replenishment to ensure uninterrupted supply. Airgas commits to delivering gases of the highest quality and purity standards, conforming to industry regulations and specifications.

Equipment Provision:

- Provision of gas cylinders, tanks, regulators, and other necessary equipment as per the client's requirements.

Emergency Response:

- Prompt response to any emergency gas-related situations, including leaks or supply disruptions and implementation of safety protocols and coordination with relevant authorities as necessary.

Deliverables:

- Scheduled deliveries of industrial gases according to the agreed-upon frequency and quantities.
- Properly functioning gas cylinders, regulators, and associated equipment.
- Documentation of maintenance activities and safety inspections conducted on equipment.
- Prompt resolution of any service requests or technical issues raised by the Client.

Delivery Schedule:

- Delivery of gas tanks and equipment shall be scheduled as needed based on the Science and Wellness South Campus Laboratory requirements and communicated in advance.

Location: BLDG 66 RM206 - South Campus Laboratory
7200 Pines Blvd.
Pembroke Pines, FL 33024.

Compensation: Estimated Amount- \$1,100.00 during FY 2024-2025:

Unit pricing for services per attached.



AIRGAS USA, LLC
 5401 POWERLINE RD
 FORT LAUDERDALE FL 33309-2801
 T: 954-772-1920
 F: 954-772-1982

QUOTATION

YOU CAN PLACE THIS ORDER
 ON WWW.AIRGAS.COM

Quote For: 1294213
 BARBARA SCHUTT
 THE DISTRICT BD OF TRUSTEES OF
 BROWARD COLLEGE FL - SOUTH CAMPUS
 BLDG SCIENCE 66 RM 130
 7200 PINES BLVD
 PEMBROKE PINES FL 33024-7225
 T: 954-201-8384

Sold To: 1335032
 EMERGENCY MEDICAL SER MARK APICELLA
 THE DISTRICT BD OF TRUSTEES OF
 BROWARD COLLEGE FL
 BLDG 8 RM 228
 3501 DAVIE RD
 DAVIE FL 33314-1604
 T: 954-275-8864

Quote Number	2012676232
Quote Date	10/11/2024
Prepared By	Robin Sumner
Contact Phone	
Account Manager	BRUCE KAMPFER
PO Number	
Release Number	
Ordered By	Barbara Schutt

Item	Material/Description	Plant	Order Qty	UM	Vol/Wt	UM	Unit Price	UM	Ext Price
10	SECmisc SERVICE CHARGE MISCELLANEOUS HE UHP300 Rental Charge: \$16.12/cyl/month HY UHP300 Rental Charge: \$16.12/cyl/month AI UZ300 Rental Charge: \$16.12/cyl/month NI 300 Rental Charge: \$14.45/cyl/month	SO41	1	EA					

Incoterms	Airgas Truck
Shipping Method	Airgas Truck
Payment Terms	NET 30

Quote Amount	0.00
Sales Tax	0.00
Quote Total	0.00

PLEASE REFER TO THIS QUOTATION WHEN ORDERING.

TERMS AND PRODUCT PRICING ARE VALID UNTIL 12/13/2024

SURCHARGES, TAXES & FREIGHT MAY NOT BE INCLUDED OR MAY CHANGE AT TIME OF BILLING.

Airgas reserves the right to decline or cancel any order at any time prior to shipment. For more information about returns and cancellations, please visit us online at Airgas.com/terms-of-sale.

Comments :